

### Record of officer decision

<b>Decision title:</b>	To implement the 6-month extension period to the RM6168: Estate Management Services contract awarded to Bruton Knowles.
<b>Date of decision:</b>	30th April 2026
<b>Decision maker:</b>	Major Contracts Programme Director
<b>Authority for delegated decision:</b>	Economy and Environment Scheme of Delegation, updated 06/10/2025, Highways and Transport section, line 75: To act on behalf of the council in respect of the legislation specified in the Highways Act 1980
<b>Ward:</b>	Countywide
<b>Consultation:</b>	Consultation with Procurement has been undertaken.
<b>Decision made:</b>	To implement the 6-month extension period to the RM6168: Estate Management Services contract awarded to Bruton Knowles, increasing the contract value to £74,999.
<b>Reasons for decision:</b>	The Council has appointed a new contractor for the Public Realm contract, under which the Annual Plan works are delivered by Bruton Knowles. The proposed extension period will enable Bruton Knowles to continue operating under the existing CCS framework while the new contractor is mobilised, and will provide the Council with sufficient time to commence the procurement process.
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	To not implement the 6-month extension period would mean that the Council would be left without a land agent whilst the newly appointed Public Realm contractor mobilises.
<b>Details of any alternative options considered and rejected:</b>	None
<b>Details of any declarations of interest made:</b>	None

Signed..... Date: 13<sup>th</sup> May 2026

Name: Ed Bradford  
Job title: Major Contracts Programme Director